FILE NAME: DSSS Subject Teacher JD 2026.docx

APPROVAL DATE: 2022-10-31

JOB DESCRIPTION: SECONDARY SCHOOL TEACHER

LAST REVIEWED: October 2025

VALID: 2025-27 School Years

JOB POSITION: Subject Teacher

REPORTS TO: Head of Department

WORKS WITH: IB DP Coordinator, Middle Years Programme (MYP) Coordinator, Secondary School Librarian, Subject Teachers, Teaching Assistant, Learning Support Teacher

RESPONSIBILITIES AND DUTIES

Using Daystar's Planning Framework, our teachers:

- Plan scaffolded and differentiated learning experiences aligned with clear standards-based outcomes
- Utilize varied and effective instructional and assessment strategies, including structured and guided inquiry approaches and problem-based learning, to engage all students in rigorous, meaningful, and authentic learning
- Utilize standards-aligned formative and summative assessment data to inform instructional planning and delivery
- Engage in reflective practice and professional development aimed at improving classroom practice
- Collaboratively plan with Chinese and English colleagues within and across disciplines

Beyond classroom academic instruction, our teachers:

- Create a safe and supportive classroom environment that encourages critical and creative thinking
- Communicate effectively with all Daystar community stakeholders, including students, parents, colleagues, and administrators
- Support whole-child development as homeroom advisors and/or projects supervisors (e.g. MYP Community/Personal Projects, Passion Projects, Extended Essays)
- Collaboratively plan and participate in co-curricular activities and events
- Other duties, as assigned by the Secondary School Executive Principal or designate

QUALIFICATIONS & REQUIREMENTS

- Possess a strong foundation in discipline-specific content and best instructional practices (required)
- Experience teaching IB MYP or IB DP courses and preparing students for high-stakes exams (preferred)
- Fluent English speaker (required)
- Bachelor's degree (required); Master's degree (preferred)
- Valid teaching certificate or proof of qualified teacher status (required)
- Experience working in a bilingual setting (preferred)
- Must be open-minded and demonstrate an interest in living in China and working at a school committed to developing bilingual and bicultural students with a focus on Social Innovation.